

Trusted by millions of teachers and students worldwide.

Britannica School User Guide

- For Students and Educators -

Features

How-tos

Navigation



Britannica[®] School



Britannica School is an online digital resource designed for all ages and abilities. It is interactive and visually engaging.

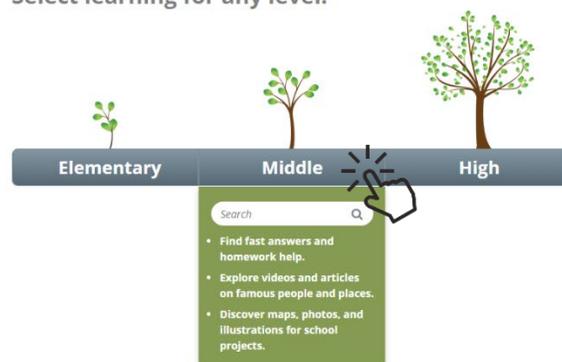
Organised individualised content in 3 age-appropriate levels: Elementary, Middle and High School. Students and Teachers can easily access activities and research tools and create and share content.

Including inbuilt translation, dictionary and read aloud tools so you can easily find the resources you need to conduct research, complete homework assignments and work on special projects.

Here's a guided tour of Britannica School's best features, navigation and FAQs.

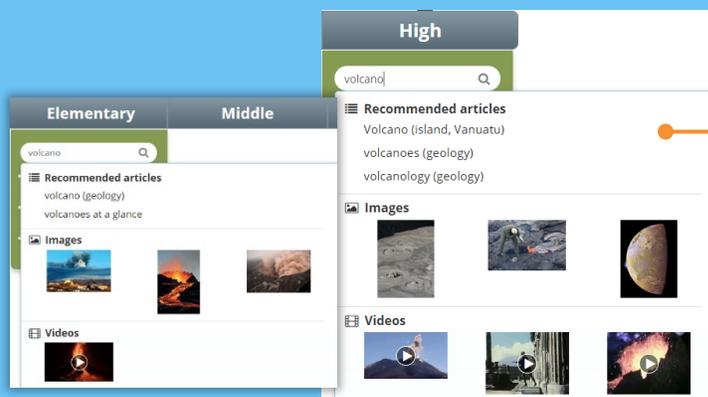
Home Page

Select learning for any level.



Click to access each of the 3 Learning Levels: [Elementary](#), [Middle](#) and [High](#).

💡 How are learning levels different?



TIP: Try typing your query into each of the search boxes to compare results between the 3 levels!

Elementary Level (for K-5 students)

Click our logo to Return to [School Home page](#). Click "Elementary" to return to [Elementary School Homepage](#).

The [Slider](#) is found on all 3 levels. Use it to explore Britannica and discover interesting facts and features.

Click on [Articles](#) or [Media](#) to browse the contents of Britannica School by topic. There are 9 topics to discover in the Elementary Level.

Click on [Animal Kingdom](#) to explore facts about animals. Click on [Britannica Learning Zone](#) for fun interactive learning!

How do you conduct a quick search?

1. Start a new search any time by typing keywords or phrases into the top search box. E.g. "Volcano".

2. [Predictive Text](#) will show you a list of relevant articles and media. Click on a [Recommended Article](#), image or video to see the best matched result for your search.

Elementary Level – Articles and Media

Articles in the Elementary Level have **2 Reading Levels**. Click on a level icon to switch to content most suited to your ability.

The screenshot shows the Britannica School Elementary interface for the article 'volcano'. At the top, there is a search bar and the text 'volcano'. Below this, there are two reading level icons, '1' and '2'. The main content area is divided into sections: 'Introduction', 'Volcanic Eruptions', 'Where Volcanoes Form', 'Volcanic Landforms', 'Hot Springs, Geysers, and Fumaroles', 'Studying Volcanoes', and 'Uses of Volcanoes'. A 'Media Display Slider' is located below the 'Volcanic Eruptions' section, showing a video thumbnail and a 'Related' button. A hand cursor is pointing at the 'Volcanic Eruptions' section heading and the 'Media Display Slider'.

Articles in the Elementary Level are broken into **Subtopics** for easy navigation. Click each Subtopic heading to expand the block.

Click on the **Arrows** to scroll up or down.

Media Display Slider lets you access **Media Files** related to the article. Click on the thumb nails to see images and watch videos!

The image shows two overlay windows. The left window displays a video of a volcano erupting with a play button in the center. The right window displays a diagram of a geyser with labels for 'fumaroles', 'layers of ash and dirt', and 'underground chamber of magma'. Both windows have navigation arrows and a 'View larger image' button.

Clicking on any image or video will open it up in an overlay window.

Click the slider on the right to see other media files from the article.

How do you save images and videos?

A row of icons for saving, printing, and emailing media. From left to right: a star icon, an envelope icon, a printer icon, and a share icon. Each icon is connected by a line to a text box containing a tip.

- TIP:** Click to **Save Images** to your My Britannica account.
- TIP:** Click to copy media **URL**.
- TIP:** Click to **Download** a video onto your computer.
- TIP:** Click printer icon to **Print** images, if available.
- TIP:** Click to **Email** media to your preferred mailbox.

Middle Level (for grade 6 - 9 students)

Click our logo to Return to [School Home page](#). Click "Middle" to return to [Middle School Homepage](#).

Challenge your knowledge with these [Can You Guess](#) spotlights, click on them to find out the answer!

Discover the similarities and differences between any 2 countries using the [Compare Countries](#) tool.

Learn something new every day with our [Did You Know](#) and [At a Glance](#) panels. Click on any of the thumbnails to dive deeper into the topic.

Keep on top of daily [New & Revised Articles](#).

The screenshot shows the Britannica School Middle Level website. At the top, there is a search bar and navigation links for Students, Educators, and Help. The main content area is divided into several sections:

- AT A GLANCE the solar system:** A panel featuring a diagram of the solar system with a "READ THE ARTICLE" button.
- Explore Britannica:** A vertical menu with icons and links for ARTICLES, IMAGES AND VIDEOS, BIOGRAPHIES, WORLD ATLAS, COMPARE COUNTRIES, TOUR ASIA, and MY CONTENT.
- Can You Guess?:** A quiz section with three questions and corresponding images: "Where is the highest waterfall in the world?", "Which 15th-century Italian artist designed a battle flying machine?", and "Who had the largest holdings in the New World by the end of the 17th century?"
- Compare Countries:** A tool for comparing India and South Africa, showing their flags and a "Compare" button.
- Explore Biographies:** A section for the "Biography of the day: Alexander Hamilton," including a portrait and a "LEARN MORE" button.
- Did You Know?:** A section with three video thumbnails: "The Wright brothers experimented with gliders before building their first plane," "Kangaroos use their arms and feet to fight anything they see as a threat," and "Among other things, Charles Darwin observed forces that built mountains."
- At a Glance:** A section with three article thumbnails: "In most countries, the capital is the headquarters of the national government," "Scientists work to improve our knowledge and understanding of the universe," and "American first ladies have played a prominent role in the life of the country."
- Recommended U.S. Primary Sources:** A list of historical documents such as "Patrick Henry's speech to the second Virginia Convention (1775)", "Declaration of Independence (1776)", "Constitution of the United States of America (1787)", "Federalist papers, number 10 (1787-88)", "Federalist papers, number 51 (1787-88)", "Bill of Rights (1791)", "President George Washington's Farewell Address (1796)", "Monroe Doctrine (1823)", "Emancipation Proclamation (1863)", "Gettysburg Address (1863)", "President Abraham Lincoln's Second Inaugural Address (1865)", "President Franklin D. Roosevelt's Annual Message to Congress (1941)", and "Civil Rights Act (1964)".
- New & Revised Articles:** A list of recent articles with dates and "NEW" tags, including "Turkey", "axolotl", "blobfish", "capybara", "panther", "Carl Albert", "Elon Musk", and "Lobamba".
- Asia > Indonesia:** A detailed information panel for Indonesia, including its official name, form of government, head of state, capital, official language, religion, population, and area.

Hand-drawn callouts point to various interactive elements: the Britannica logo, the "Middle" link, the "Explore Britannica" menu, the "Can You Guess?" questions, the "Compare Countries" tool, the "Explore Biographies" section, the "Did You Know?" videos, the "At a Glance" thumbnails, the "Recommended U.S. Primary Sources" list, and the "New & Revised Articles" list.

Click on [Articles](#) or [Images and Videos](#) to browse the contents of Britannica School by topic. There are 12 topics to discover in the Middle Level.

[Tour Asia](#) is a geographical tool that lets you explore statistics and related content for countries and regions in Asia. Learn about locations outside of Asia using [World Atlas](#).

Browse stories of famous people by gender, era, cultural association and their field of expertise using [Explore Biographies](#).

How do you conduct a full search?

1. Type keywords or phrases into the top search box, e.g. "plant" and press enter.

2. Select tabs to see search results across each reading level.

3. Click each circle icon to filter results by a content type, e.g. Articles, Images, Videos, Journals, Recommended Websites or Primary Sources/E-books.

4. Select from the search results or refine your search using [Advanced Search](#).

Middle Level – Articles and Media

Articles in the Middle and High Levels have up to 3 Reading Levels. Click on a level icon to switch to content most suited to your ability.

Click on a link in the [Table of Contents](#) to jump to that section of the article. Click "[+] Expand All" to see more detail.

Find [Related Content](#) selected by Britannica's editors.

[Embedded Links](#) are coloured blue. Click these links to navigate to another article or media file.

High Level (for grade 10 – 12 students)

Click the Britannica School logo to Return to [School Home page](#). Click "High" to return to [High School Homepage](#).

The screenshot shows the Britannica School High interface. At the top, there's a search bar and navigation tabs for 'Students', 'Educators', and 'Help'. The main content area features an article titled 'When Are Volcanoes Safe?' with a volcano image. Below this are navigation tabs: 'FLASH FACTS', 'ON THIS DAY', 'IN THEIR WORDS', and 'SCIENCE IN PICTURES'. A sidebar on the right offers 'EXPLORE BIOGRAPHIES' with filters for Era, Cultural Association, Known for, and Gender, and 'RECOMMENDED PRIMARY SOURCES' with a list of historical documents like 'Declaration of Independence (1776)'. A bottom navigation bar includes 'ARTICLE BROWSE', 'WORLD ATLAS', 'BIOGRAPHIES', 'TOUR ASIA', 'COMPARE COUNTRIES', 'MY CONTENT', and 'MEDIA BROWSE'.

Click the [Students](#) tab to access research planners, notes on best practice and step by step guidelines for writing research papers, book reviews and science reports.

Click the [Educators](#) tab to browse Lesson Plans, curriculum standards, as well as Britannica School Training options and the Britannica School User Guide.

Know what's new! Take a look at our daily [New & Updated](#) articles list.

Keep on top of global headlines with daily [News Feeds](#) from BBC News and other major media outlets.

Access digital transcripts of letters, speeches, historical documents and other primary source material by clicking on any of the [Recommended Primary Sources](#).

How do you start discovering new facts?

This collage highlights featured content. It includes a 'FLASH FACTS' card for 'How Long Is the Amazon River?', an 'ON THIS DAY' card for 'Declaring Independence' (1776), and a 'SCIENCE IN PICTURES' card for 'Backlit Saturn'. A hand icon points to the 'SCIENCE IN PICTURES' tab at the bottom of the cards.

TIP: Try starting with one of our featured [Flash Facts](#), [On This Day](#), [In Their Words](#) or [Science in Pictures](#) slides. Click any of the related articles, media or "More Like This" to jumpstart your discovery!

High Level – Articles and Media

Hover your cursor over an image to Magnify it.

Jump to any part of an article by clicking on a sub topic link in the Table of Contents. Click the button to expand table of contents.

Adjust the Text Size for easier reading. Increase text size by clicking "+" and reduce text size by clicking "-".

The screenshot shows the Britannica School High interface for the article "bacteria". It includes a search bar, navigation links for "Students", "Educators", and "Help", and a "Sign In to My Britannica" button. The article content is displayed with a "Table of Contents" on the right side, which is expanded to show sub-topics like "The bacterial cell", "Bacterial reproduction", and "Evolution of bacteria". A magnifying glass icon is shown over an image of bacteria, and another is shown over the "Table of Contents" button. A hand icon is shown clicking the "+" and "-" text size adjustment buttons.

Scroll to the end of an article to see our suggestions for Additional Reading and research references.

Verify the source by clicking to see a list of Article Contributors and a short abstract about their accreditations in the subject matter.

The screenshot shows the bottom portion of the "bacteria" article. It includes a section for "Additional Reading" with a list of references, including "Bergey's Manual of Systematic Bacteriology" and "The Emergence of Bacterial Genetics". Below this is a section for "Article Contributors" with a list of names and their credentials, including Kara Rogers and Robert J. Kadner. A hand icon is shown clicking the "Article Contributors" link.

Navigation Tools

How do you use the Britannica School toolbar?

The diagram shows a toolbar with eight icons. Callout boxes provide the following tips:

- Share icon:** TIP: Click to share to Google Classroom and Email.
- Star icon:** TIP: Favourite.
- Printer icon:** TIP: Print full article.
- Checkmark icon:** TIP: Generate a Citation for the resource.
- Globe icon:** TIP: Translate full article.
- Speaker icon:** TIP: Have the article read aloud to you by Text to Speech.
- Plus icon:** TIP: Click to Enlarge Text Size.
- Minus icon:** TIP: Click to Reduce Text Size.

Research Tools

How do you use the Citation Tool?

Cite

While every effort has been made to follow citation style rules, there may be some discrepancies. Please refer to the appropriate style manual or other sources if you have any questions.

Select citation style

- MLA
- MLA
- APA
- Harvard
- Chicago Manual of Style

paedia Britannica, 9
s/article/plant/353639.

1. Click "Cite" icon in the toolbar to open the Cite popup window. Then select your preferred standard citation style from the drop-down menu.

2. Highlight and copy the generated citation text. Paste into another document as required.

Select citation style

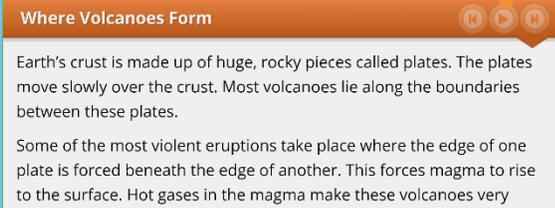
Harvard

Plant 2018. *Britannica School*. Retrieved 12 July 2018, from <https://school.ebonline.com/levels/middle/article/plant/276449>

English as a Foreign Language Support

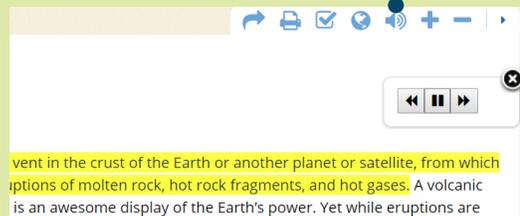
Text to Speech (Elementary)

TIP: Click the Play button next to subtopic headings to listen to an audio version of the article with our **Text-to-Speech** feature!



Text to Speech (Middle and High)

TIP: Click the top-of-page Audio icon to listen to an audio version of the article with our **Text-to-Speech** feature!



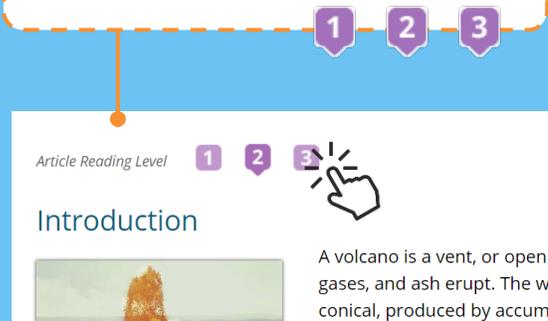
Dictionary

TIP: Double-click any word in an article to see a **Quick-Click Dictionary** definition! English and Spanish language available.



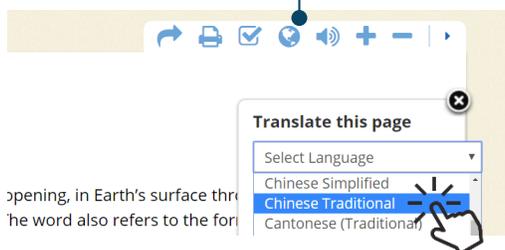
Reading Levels

TIP: Articles have up to 3 different **Reading Levels**. Read within your comfort zone by selecting the level most suited to your ability.



Content Translator

TIP: Click the globe icon to open the **Translate** tool. Select the language you wish to translate to from the dropdown menu.



volcano



My Britannica



How do you create a My Britannica account?

1. Click **Sign in to My Britannica** found in the top right corner of any page.

2. In the pop-up, click **Create an account**. You can also sign in with your **Google Account** if you have one.

Sign In

Sign In with Google

or

Username

Password

Sign In

Create an account.

Forgot your username or password?

Create Account

All fields are required.

HanMeiMei

Username must be 4 to 100 characters.

Password must be 4 to 22 characters

hanmeimei@163.com

I am a(n): Educator Student

Create Account

3. In the new window, enter your details, then **Create Account**.



☆ How do you add content to My Britannica?

1. Click the **Star** in the Media Gallery to add an image or video to My Britannica.

1. Click the **Arrow** in the article tool bar, then select "Favourite" to add an article to My Britannica.

★ Item added to favourites.

You can also:

Add this to an existing Resource Pack:

Select resource packs...

Create a new Resource Pack and add this item:

Bacteria Project

2. When prompted, you can select to save the item to an existing **Resource Pack** or create a new pack by entering a pack (or folder) name.



📁 How do you organise your content?

TIP: Click to see all your **Saved Content**.

TIP: Create **New Pack**.

TIP: To organise your items, **Drag and Drop** any saved content over into a resource pack on the left.

My Content

Welcome, Willa Wei

★ All Favourites
25 Items

Create a new resource pack!

What are Resource Packs?

Bacteria Project
2 items

Indonesia
0 items

World War II: Australia
11 items

Aboriginal - people, history and culture
11 items

★ Favourites and Resource Packs

Bacteria Project

Rename Pack | Delete Pack | Email Pack | Share Pack

In this pack: 1 Video, 1 Article

Edit / Add Content

Filter by content type:

bacteria VIDEO
Special staining and imaging techniques were used to create these photographs of bacteria (yellow) and phagocytes (red).

bacteria ARTICLE
any of a group of microscopic single-celled organisms that live in enormous numbers in almost every environment on Earth, from deep-sea vents to deep below Earth's surface to...

TIP: Click on **My Content** in the top right corner of every page to go to My Britannica portal.

TIP: **Share** your packs via a generated link or email.

TIP: Click to **Filter** your content by type e.g. images.

TIP: Add **Notes** to your saved content.

Britannica School Support

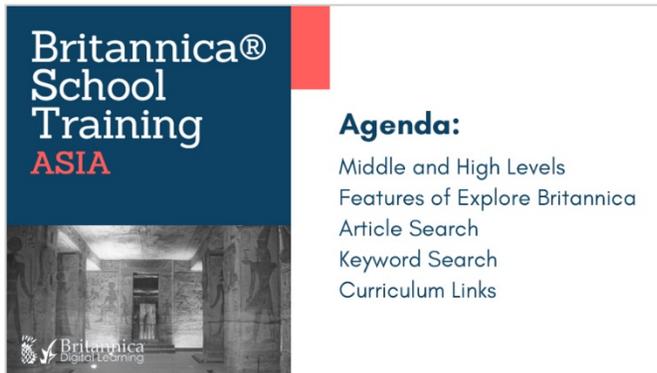
Do you need help?

Please speak to your librarian if you have questions about using Britannica School or any of the features. You can also contact us directly for free training through our:

Website: <https://elearn.eb.com/training/britannica-school-training/>

Email: bol@eb.com.au

Guided Tour Video



The image shows a slide for a Britannica School Training video. The top left corner features the text "Britannica® School Training ASIA" in white and red on a dark blue background. Below this is a small image of a classical building interior. To the right of the image, the word "Agenda:" is written in bold, followed by a list of topics: "Middle and High Levels", "Features of Explore Britannica", "Article Search", "Keyword Search", and "Curriculum Links".

Want to see everything in action?
Register and watch our Britannica
School Training video recording.

Elementary & Middle
<https://bit.ly/2KwkDkK>

Middle & High
<https://bit.ly/2MN2H86>

Accessing Britannica School from Home

Did you know that you could also access the wonders of Britannica School – including your My Britannica account - at home? Please check with your librarian on whether this feature has been switched on for your institution.